

CHARTER BOAT & CAPTAINS BOARDING CHECKLIST

Southwest Sailing - SWSailing.com

FEDERAL REQUIREMENTS

1. Registration	2. PFDs + TYPE IV (throw)	3. Sound Device (test)	4. Fire Extinguishers	5. Distress Flag, Signals
6. >40' USCG NAV RULES	7. WASTE/OIL PLACARD >26	8. Navigation Lights	1B1, >26=2B1, >40=3B1	NIGHT=FLARES

RECOMMENDED

DEPTH GAUGE	VHF Radio (Boat & Handheld)	Cell Phone	Charts/Plotting Tools	Binoculars
Rigging Knife	Tool Kit/Multi-tool	Extra Rope/Twine	Flashlights	Spotlight
SPOT / ePIRB / pLB	Inflatable Lantern	Butane "Torch"	Shackles/Snatch Block	"Quick Guides"/Job Aids
Weather/Tide Report	Handheld Compass	Portable Weather Station	Wind Meter	Velcro Straps
Signal Mirror	Radar Reflector	PDF of Boat Owner Book	PDF of Navigation Book	12 Volt Phone Chargers

HYGIENE

Trash Bags/Zip Locks (TP)	Quick Dry Towel	TP / Paper Towels	Clorox Wipes	Dramamine/Ginger
Water Bottle/Coffee Mug	2Ltr Water / person	"Man wipes"	Extra TP	Hand Sanitizer

BOARDING

SLIP # _____

"As Found" Photos--- >	<i>Docking, Lines, Fenders</i>	<i>Dinghy stowage</i>	<i>Cockpit/Lines/Cushions</i>	<i>Covers sail, winches, etc.</i>
Federal Requirements	Shore Power-Breaker off	<i>Power Panel</i>	<i>Battery Selector</i>	<i>Fridge/Ice-box</i>
CHECK DEPTH GAUGE	Recommended Gear List	Bilge Pump operations	Y-valve TO TANK	Thru-Hulls / Storage
Engine Oil Level	Engine Cooling Open	Engine Sea Stainer	Head operations	Stove/Fridge operations
Tank levels	Batteries/Selector "rules"	Spare Parts, Oil.	Navigation/GPS System	Depth Gauge Offset
Radio Check (w/handheld)	Anchor / Spare	Windlass Operations	Emergency Tiller	Extra Lines & Fenders
Standing Rigging	Running Rigging	Reefing System/Lines	Engine START Steps	Engine STOP Steps

CREW BRIEFING

WELCOME----->	Introductions/Roles	BE SAFE! HAVE FUN!	Float Plan (updt/send)	Weather
	Activities?	Expect to see?	Participate?	Follow commands!
SAFETY----->	Fire Extinguishers / PFDs	MOB (yell, throw, point)	MOB Button	"High Side" going forward
COMFORT----->	Sea Sickness	Hydration	Sun protection	Food
EQUIPMENT----->	Head operations	Halyards/Lazy Jacks	Reefing System/Lines	Sheets / Winches
	Winch/Handle rules	Cleats / Clutches	Fridge/Stove Use	Traveler/Vang/Cunningham
SAILING----->	Sail Covers/Ties Stowing	Main/Headsail Raising	Tacking/Gybing Comm's	Accidental Gybe-BOOM!
QUESTIONS----->	Communications	All CREW! Lookouts!	"High Side" going forward	Head/Fridge/Stove Use

LEAVING

Departure Plan	Departure Roles	LEAVE!	Fenders & Lines stowed	All Gear Stowed to Sail
Sail Covers / Ties stowed	Raise Main	Raise Headsail	STOP ENGINE! SAIL!	Battery to "House"

RETURNING

Return Plan	Return Roles	Battery to ALL	START ENGINE	Sail Covers & Ties
Sails Furled, Tied, Covered	Fenders & Dock Lines	DOCK!	STOP ENGINE	Gear collected and ashore
Close all hatches	WASH DOWN BOAT	Winch covers, Lines coiled	Shore Power Connected	Power Panel Re-set
Battery Selector Re-set	RE-adjust Dock Lines	"Before" Photo check	Photos "as left"	